

ST. STEPHEN ELEMENTARY SCHOOL

355 Grafton Street

Worcester, MA 01604

PHONE 508.755.3209 FAX 508.770.1052

www.st-stephen.net

Fully Accredited by the New England Association of Schools and Colleges

APPLICATION PROCESS: PRE-KINDERGARTEN

1. Complete application form and submit with \$150 registration fee.
2. If you did not attend the open house, call the school office to make an appointment to meet with the teacher.
3. Report of status of prospective student(s) from the principal in the form of a letter.
4. Please circle your first and second choice of days desired on application form. Please note specific days are awarded on a first come first served basis. You may be required to change to alternate days.

If the student is offered acceptance. . .

- 1) Confirmation in writing to the parent(s)/guardian(s) is sent.
- 2) Remit the tuition down payment (\$300 per child) (\$200 for two day Students – 3 year olds only) within two weeks of receipt of acceptance letter.
- 3) Select tuition payment plan and return form to school.
- 4) Purchase of uniforms prior to school's opening.
- 5) Completion of all mandated medical forms. These will be sent to you.
- 6) Completion of all forms sent during August mailings.